



# TONGA GOVERNMENT GAZETTE

PUBLISHED BY AUTHORITY

No.124

Monday 3rd August

2020

Special COVID-19 Instructions Section 7 of Part IV,  
issued by the Public Service Commission

## 7. Employees who were or are on leave overseas or official duty but who are unable to travel or to resume work due to travel bans.

- a. Effective as from 1st July, 2020, all employees who are unable to resume duty due to the border closure and were overseas on;
  - (i) **Leave without pay** will continue on a leave without pay basis.
  - (ii) Paid leave will utilize any remaining annual leave, deferred leave or already approved days off in lieu of overtime days first followed by casual leaves. Once these leaves are exhausted, the employee shall continue on a paid leave and to receive only 50% of salary
  - (iii) Official duty will continue to be with pay
- b. For the purpose of these special instructions specific to this Sub-section, casual leaves may be taken consecutively.
- c. That these employees be given priority for repatriation of returning back to Tonga.
- d. That it is at the discretion of the Ministry to allocate work for these employees, to be conducted virtually, as necessary.
- e. Line Ministries are required to provide the PSC Office with all leave entitlement balances as of 1<sup>st</sup> July, 2020 for all employees who are overseas no later than 31<sup>st</sup> July, 2020.

7. Ko e kau ngaue na'a nau folau faka'ofisiale, pe 'oku nau lolotonga livi ki muli pea 'ikai malava ke nau folau mai pe foki 'o kamata ngaue koe'uhi ko e ngaahi fakangatangata 'o e fefolau'aki

a. 'E kamata lau mei he 'aho 01 Siulai, 2020, ko e kotoa 'o e kau ngaue na'e 'ikai malava ke nau kamata ngaue koe'uhi ko e ngaahi fakangatangata 'o e fefolau'aki pea oku nau lolotonga 'i muli 'i he;

(i) Livi 'ikai ma'u vahe 'e kei hokohoko atu pe 'i he founa ko 'eni.

(ii) Ko e kau ngaue na'a nau malolo fakata'u, 'e hoko atu ki hono to'o 'a e ngaahi toenga livi malolo fakata'u, ngaahi livi malolo na'e toloi, pe ko e ngaahi livi malolo liliu 'aho na'e 'osi tali pea toki hoko atu 'aki 'a e ngaahi livi malolo fakatu'upake. Ka 'osi 'a e ngaahi 'aho livi malolo ko 'eni, te nau vahe pe, ka ko e peseti pe 'e 50% 'o 'enau vahenga te nau vahe ai.

(iii) Ko e kau ngaue na'a nau folau ki muli 'i ha ngaahi folau faka'ofisiale 'e kei hokohoko atu pe 'a 'enau vahe.

b. Koe'uhi ko e ngaahi tu'utu'uni makehe ko 'eni pea fakatatau ki he kongas ko 'eni, 'e malava ke to'o hokohoko 'a e ngaahi malolo fakatu'upake.

c. Ke 'oange leva 'a e 'uluaki faingamalie ki he ni'ihini 'o e kau ngaue ko 'eni ke fakafoki mai ki nautolu ki Tonga ni.

d. 'Oku 'i he mafai 'o e ngaahi Potungaue takitaha ke vahevahe ha ngaue ki he kau ngaue ko 'eni 'i muli ke nau fakahoko 'i he felotoi .

e. 'Oku fiema'u 'a e ngaahi Potungaue ke nau fakama'opo'opo 'enau kau ngaue 'oku kau 'i he livi ko 'eni ki he 'Ofisi Komisoni Ngaue Fakapule'anga, 'o 'ikai toe tomui ange 'i he 'aho 31 Siulai, 2020.